



Information & Rules for users of Concessional Club Licence

(Concession Code 404)

Information has been provided by 'Department of Planning and Infrastructure' (DPI) (previously 'Transport') and compiled by the Technical Committee of the Council of Motoring Clubs of WA Inc.

Club rules have been compiled by 'W.A. Holden Club Inc.' (known as the 'Holden Car Club of WA')

All care is taken to ensure information is accurate, but as changes can occur you should check with your Club Registrar or Examiner.

Information from DPI & CMC of WA

Responsibilities of Individual Club Members

The owner of a vehicle licensed with concessional code 404 is responsible to:-

- ❖ Maintain continual financial membership of a club approved for the purpose of concession licensing;
- ❖ Actively participate in approved club activities with the vehicle;
- ❖ Present each concessionaly licensed vehicle for examination by examiners appointed for the purpose;
- ❖ Ensure a current year inspection label is attached as near as possible to, but not obscuring the registration label of the vehicle. The label is to be provided by the club.
- ❖ Ensure that the vehicle is not modified.

Vehicles that do not comply with DPI's modification policy (for concessional licensing) are not permitted to be licensed under club concessional arrangements and all eligible vehicles must therefore conform to original manufacturers specifications.

Description of Terminology

CMCWA:	Council of Motoring Clubs of WA Inc.
DPI:	Department of Planning and Infrastructure, previously known as 'TRANSPORT'.
AIS:	Approved Inspection Station. Where Club Examiners who are approved to examine for initial concessional examinations carry out examinations.
AIS Examiner:	Club examiner approved by 'DPI' to conduct initial examination for Club Concessional Licence or lighting examinations.
Scrutineer:	Person appointed by individual clubs to conduct annual examination of concessionaly licenced club vehicles.

Frequently Asked Questions

Who can have a Concessional Club Licence?

The vehicle owner must be and remain a financial member of a recognized Car Club that is affiliated to the Council of Motoring Clubs of WA Inc.

What type of vehicle can I put on Concessional Licence?

Any type of motor vehicle manufactured more than 25 years ago (at commencement of year model). This includes cars, trucks, motor cycles, buses and tractors.

Can I modify my vehicle?

NO. All vehicles on Concessional Club Licence **must be unmodified original type** vehicles. The fitting of some safety items, such as flasher indicators, is permitted and encouraged. Some minor exceptions may be permitted by presenting a written request to the CMC WA Technical Committee.

Am I able to fit accessories or options to my vehicle?

Yes, as accessories are not modifications. Options that were available for the vehicle **when new** are also permitted providing all related items are fitted. E.g. if disc brakes were an option, you must fit all related items such as suspension or brake booster. You may be asked to provide documentary evidence that the option was available.

When can I use my vehicle?

You may use your vehicle for any noted Club event even when organized by a different club from the one to which you belong. You may use your vehicle for participation in rallies, tours, meetings, displays, busy bees or any activity authorized by member clubs, Registrars or Council of Motoring Clubs of WA Inc.

You are also permitted to 'Road Test' your vehicle, which means, taking it to a service centre for repair, filling with petrol, occasional driving to ensure brakes, cooling and other systems are operating correctly. You are NOT permitted to use your vehicle to commute to work or use on a regular basis.

How do I get a Concessional License?

If your vehicle is currently licenced you must have the vehicle inspected by an AIS authorised club examiner. If your vehicle is not licenced, you must obtain a permit to drive the vehicle to the Club examination centre and to allow the examiner to road test the vehicle.

This examiner may not be a member of your club but he is a car club examiner, authorised by DPI to carry out the examination. You need to make an appointment with an examiner and present the vehicle for examination. You will also need proof of ownership, current licence papers and a letter from your Club Registrar, on Club letterhead, confirming your current membership, make and model of vehicle and stating that you are applying to register a vehicle on Concessional Club Licence. The letter from your Club Registrar will state that you are a financial member of that club.

Once the vehicle has been examined, the examiner must fax the examination sheet to DPI so that the VIN Verification Report may be sent back to him. When the examiner gives the paperwork back to you, this may take a day or two, you will have;

- Inspection Form
- VIN Verification Report
- Membership Letter
- Current Licence Papers (if licenced)

You now take all of these to your nearest DPI licencing office and the staff will do the necessary documentation for you. **Advise your Registrar of your new number plates (if issued).**

It is recommended that you have comprehensive insurance on your vehicle, as some examiners will not test the vehicle if it is not insured. The insurance is not expensive and may be obtained from specialist insurers such as Shannons Insurance.

Do I require further examinations for my vehicle?

Yes. Your vehicle **must** be inspected each year by your own Club's Scrutineer. At the start of each Financial Year, your Club's Registrar must forward a return to DPI. If your vehicle has not been inspected and the Registrar has not recorded the vehicle as being 'laid up' for repairs, he must inform DPI and the Concessional Club Licence will be withdrawn and the vehicle placed on 'full' licence. A DPI 'pits' inspection would then be required with associated costs. Even if your vehicle were inspected in February (initial examination) it would require its Club annual inspection before the end of June.

Do I require special licence plates?

No. Special plates are not required so you may use the normal number plates or, if you prefer, a selection of Custom plates is available from DPI.

A descriptive plate reading 'VETERAN', 'VINTAGE', 'POST VINTAGE', 'INVITATIONAL' OR 'HISTORIC' **must** be fixed above or below your normal number plate. These plates are available from your Club Registrar.

What items are checked on my vehicle?

All items that relate to roadworthiness and safety. The vehicle must be tidy and presentable. **(Your vehicle will be road tested by the Examiner to check various items on the road.)**

Are there any conditions on the use of my vehicle?

The DPI imposes a number of conditions on vehicle that enjoy Club Concessional Licence.

How can I get the night driving restriction removed?

Providing your lights operate to an acceptable standard and meet the requirements you may have the lights checked by an AIS Club Examiner. He will carry out the examination of the lights and provide you with the completed examination sheet to take to your local licencing centre with your current licence papers. Condition 003 will be removed from your licence papers.

Can I tow a trailer with my concessionally licenced vehicle?

You may tow a trailer, but in accordance with the concessional licence applied to the towing vehicle.

Am I allowed to carry a load on my Concessionally Licenced Truck or Utility?

You are permitted to carry a load if you are on an authorised event such as a club display and you are carrying an exhibit, for example, a stationary motor, another vehicle or a display tent and barbecue, but in accordance with the weight capacity of the truck or utility.

Can I use my vehicle for weddings or funerals?

You are permitted to use your vehicle for weddings or funerals pertaining to family or relations. You may NOT charge a fee or receive any consideration for supplying your vehicle. You may also join with other club vehicles to form an entourage. You must apply to your Club Registrar for permission stating dates, times and locations. This activity should be minuted by your club committee and a letter of approval should be carried in the car.

Who can drive my vehicle?

Provided the vehicle is being used for an approved event, any appropriately licenced driver may drive your vehicle. Your insurer may have restrictions. A mechanic, restorer or examiner may drive your vehicle for road testing. The Examiner or Scrutineer must drive your vehicle for Annual Examination.

Do I pay Stamp Duty on transactions?

No. Stamp Duty is not payable on a Club Concessional Licence when transferring ownership to or from another club member or on first time Club Concessional Licence registration.

Can I transfer ownership?

Ownership can only be transferred on Club Concession to a financial Car Club Member. To transfer ownership you and the purchaser must fill in a licencing Change of Ownership Form. The new owner must obtain a letter from his Club Registrar confirming his current financial membership of that club. The new owner takes these documents to a DPI Licencing Centre and completes the transfer. As the seller, you **must** notify your Club Registrar that you have disposed of the vehicle. The new owner **must** notify his Club Registrar that he has acquired the vehicle.

Who can I contact regarding questions, problems or technical details in relation to Concessional Club Licence?

The DPI have asked that Club Members direct **all** enquiries to their Club Registrar or Examiner or, if they prefer, to the Council of Motoring Clubs of WA Inc.

The Council has a Technical Committee that has regular meetings with DPI to raise issues or clarify policy matters.

Department of Planning & Infrastructure' Condition Codes

(Vehicles that do NOT comply with lighting requirements)

- 001** Licence to be carried in the vehicle at all times.
- 003** Daylight use only
- 004** Licence not transferable without prior approval from DPI Licencing
- 089** Vehicle to be used only in connection with club events or for road testing. Plates reading 'Veteran', 'Vintage', 'Post Vintage', 'Invitation Class' or 'Historic' as applicable to be affixed above the normal licence plates.
- 305** Left hand drive vehicle – licenced for personal use only. (This code is not to be applied to a LHD vehicle that is 30 years or older)

(Vehicles that comply with lighting requirements)

Conditions as above, but if lighting meets required standard for applicable year condition code 003 will be deleted.

What items will be inspected on my vehicle?

(Your vehicle will be road tested by the Examiner to check various items on the road)

1. Electrical

Headlights, high beam, low beam.
Park lights, taillights, number plate light.
Brake warning lights.
Flashing indicators. (Recommended to be fitted to all vehicles)
Horn, dash lights, heater/demister (if fitted)
Windscreen wiper (Washers if fitted)
Wiring in good order
Battery secure
Reflectors and reverse lights

2. Brakes

Primary and parking brakes to operate efficiently
No leaks from hydraulic or air systems
Rods and cables in good condition with locks and split pins fitted
Warning lights to operate if fitted

3. Suspension and steering

No excessive play at steering and suspension joints
Shackle and suspension bushes to be in good condition
Front and rear wheel bearings to be serviceable with correct free play
Shock absorbers to be serviceable condition (if fitted)
No corrosion/rust in chassis or components

4. Wheels and tyres

Wheels to be in serviceable condition (including spare)
Tyres to be compatible and have legal tread depth or comply with manufacturers' original equipment.

5. Drive line

Engine exhaust
Transmission and differential
Speedometer and speed limiter
Vehicle performance
Fuel and oil leaks

6. Body and trim

Body and chassis to be in serviceable condition with all doors and windows to operate correctly
No tears in mudguards
Paint work to be in presentable condition

7. ADR

Vehicle to comply with relevant Australian Design Rules if applicable at time of manufacture

Please do the right thing with your Concessional Club Licence as the old car movement has worked hard to get the privilege for you.

If you are caught abusing the system, your vehicle will be placed on full licence and you could be fined. In addition Concessional Licence Privileges could be removed from your Club penalizing all members.

Additional Information (Holden Car Club of WA)



Procedure to obtain Concessional Club Licence

1. The vehicle must be at least twenty five years old.
2. The vehicle **MUST** be in original condition as at the time of manufacture. Factory optional equipment as available at the time of manufacture from the vehicle manufacturer may be fitted.
3. The vehicle owner must be an ordinary financial member of the Holden Car Club of WA (the Club).
4. The vehicle must be inspected at an Approved Inspection Station (AIS), irrespective of whether the vehicle is currently licenced or not. To arrange an inspection the vehicle owner is required to contact the Clubs vehicle examiner. The inspection will be carried out at an AIS advised by the Club.
5. The vehicle owner must obtain a letter from the Club, for presentation to the Department of Planning & Infrastructure (DPI), indicating that they are a current financial member of the Club. Membership cards are not acceptable as proof of membership.
6. The vehicle owner must obtain (there is a fee) from the Club a set of classification plates, 'POST VINTAGE' or 'HISTORIC', which must be affixed above, below or as near as possible to the vehicle registration plates, without obscuring any portion of the registration plates. A current inspection sticker (supplied by the Club) is also to be affixed to the vehicle adjacent to the current licence sticker.
7. Following the initial inspection the vehicle owner must then take Proof of Membership, current licence papers (if vehicle is currently registered) and the Inspection Report (MR1) to a DPI Licencing centre where the relevant registration is processed and issued. A nominal registration fee is charged plus the cost of registration plates, if required.
8. The Club examiner must be notified of the registration plate number if new plates are issued. A copy of the MR1 is to be supplied to the Club examiner for the Club records
9. If the vehicle is to be reinstated to normal full registration at any time it must undergo a full licencing examination by DPI before full licence is issued.

Club Rules for Concession Licence Vehicles

1. Club membership must be maintained by the vehicle owner whilst the vehicle is concessionally licenced. If the owners membership lapses, the Licencing Authorities (DPI) are notified and action is taken to cancel the concessional licence. The vehicle will also require a full pit examination.
2. The vehicle must be inspected for originality and roadworthiness each year prior to the 30th June at the Clubs annual inspection day. The date and venue for the inspection will be notified to each vehicle owner. The date of the inspection will also be noted in the Clubs agenda. All concessionally licenced vehicles registered with the Club are required to be examined by the Club.
3. Should the vehicle not be available for inspection on the given date, the Club vehicle examiner must be notified in writing prior to the inspection day with reasons for the non availability. Arrangements will need to be made for inspection on another date which MUST be before the 30th June. The vehicle cannot be driven after the 30th June if it has not been inspected and passed unless express permission is obtained from the vehicle examiner. Permission will only be granted to drive the vehicle to a place of repair or for the purposes of inspection.
4. Each vehicle on concessional licence will attract a registration fee of \$25 which will be added to the owners Club Membership fee. The fee will be payable when the vehicle is initially placed on concessional licence, following which it will be added each year to the membership renewal. Only vehicles registered through the Club for concessional licence will be examined at the annual inspection.
5. The vehicle cannot be modified in any way. Optional equipment as available from the manufacturer at the time of manufacture may be fitted. This does not include aftermarket equipment such as mag wheels or engine modifications. Accessories such as radios etc may be fitted as they are not considered a modification. The fitting of safety items, such as flashing indicators is encouraged. Any proposed alterations to the vehicle must be cleared with the Club vehicle examiner prior to the alteration being made.
6. The vehicle must not be driven without the appropriate Classification Plates front and rear and the current concessional licence sticker attached. The use of the Classification Plates is restricted to current concessionally licenced vehicles. The Plates must be removed and returned to the Club if the vehicle ceases to be on concessional licence. (The Plates are issued on the same basis as normal registration plate's i.e. they do not belong to the vehicle owner & there is no refund of any fees).
7. The vehicle must only be driven on official Club runs/events, to Club meetings, for an occasional test drive or to a place of repair. The vehicle can also be driven on another Club's runs if that Club is a member of the CMC of WA.
8. The vehicle must be used on a minimum of four official Holden Car Club of WA runs/events/meetings during the year commencing with the annual inspection. If more than one vehicle is owned on concessional licence then an adjusted number of runs per vehicle are in place.

One vehicle - Four events per year
Two vehicles - Two events per vehicle per year
Three vehicles- Two events for one vehicle & one for each of the other vehicles
Four or more vehicles will require at least one event per vehicle.
9. A club issued logbook recording events attended must be carried in the vehicle at all times. Recording of events can only be done by a Club Management Committee member or the Club vehicle examiner or registrar.
10. To qualify as having participated in an official Holden Car Club of WA event (for the purpose of logbook recording), the member owning the vehicle must attend as a Holden Car Club of WA member and may not undertake activities on behalf of any other Car Club and/or organization.

11. The current vehicle registration papers must be carried in the vehicle at all times.
12. The vehicle must not carry any form of paid advertising.
13. The vehicle cannot be used for any purpose in exchange for any form of remuneration.
14. The vehicle may be used for weddings (unpaid) of family members or close friends. Written permission must be obtained from the Club prior to use. The letter granting permission must be carried in the vehicle whilst being used for that purpose.
15. If the vehicle is sold or placed on full registration, the Classification Plates must be removed, the Club vehicle examiner must be notified and the Classification Plates returned to the Club.
16. The vehicle cannot be transferred to a non-club member whilst concessionally licenced unless that person is a financial member of a club that participates in the concessional licence scheme.
17. A member of the Club to whom a concessional licence is issued shall manage and control the vehicle in an accepted manner and in accordance with normal driving techniques, road courtesy and traffic laws. They shall not indulge in any practice whilst in control of the vehicle which may bring the Club under unfavorable notice of the Police Service or the Public.
18. If any member is proved to have used his/her vehicle at any time in a manner not allowed by the conditions stated on the vehicle, or commits a breach of any of the above requirements, the Club Management Committee may take action against the member as outlined in the Club Constitution for misconduct and advise the Licencing Authorities that the vehicle is no longer eligible for concessional licence through the Holden Car Club of WA.
19. Breaches of certain of these regulations/requirements may incur further action by DPI or the Police.